

# Head Start/ Early Head Start

Annual Report Supplement  
2008



## Children Services

For Head Start/Early Head Start staff, children and their families, the year of 2007-2008 came and went in a flurry of activities and learning opportunities. Early Head Start served 113 infants and toddlers while 463 preschoolers received Head Start services. The program is funded for 82 in Early Head Start and 375 in Head Start. Even with enrollments and withdrawals of children through the year, the Head Start program maintained 100% of their funded enrollment and Early Head Start averaged a 98.5% monthly enrollment.

Children from ages zero to five who enrolled in 2007-2008 began the developmental program with various screenings for hearing, vision and developmental progress. Medical exams are required for our Early Head Start children and 81 infants and toddlers were determined to be up to date on preventative and primary medical care and 81 had a dental screening as part of a well-baby examination. Our Head Start children received both medical and dental exams. 428 Head Start children were determined to be up to date on preventative and primary medical care and 401 Head Start children completed a dental exam.

The screenings given to the children provided the Head Start/Early Head Start staff a baseline look of each child's strengths and needs as the teachers began to work with the children. If the staff noted any concerns, a follow-up assessment was scheduled. In 2007-2008, 15 Early Head Start children and 68 Head Start children were determined to need special services in the forms of an Individualized Education Plan or an Individualized Family Service Plan.

Well, individualization is not really just for a few in the Head Start/Early Head Start program. To prepare children for kindergarten, the program utilizes the Infant-Toddler Creative Curriculum and the Early Childhood Creative Curriculum. The Creative Curriculum model is one of total individualization based on everyday observations and regular assessments of the children. It aligns with the Head Start Child Outcomes Framework and Virginia's Foundation Blocks for Early Learning.

To test the children's progress as they approach Kindergarten age, we employ the Pre-K Pals screen. On the next page is a chart of our four year old children's progress.

**Head Start PreK PALS Outcomes  
2007-2008**

<b>Number of PALS preK 4 year olds served in school year 2007-2008</b>	<b>174</b>			
	<b>FALL</b>		<b>SPRING</b>	
<b>Number of 4 year olds assessed with PALS preK</b>	<b>126</b>		<b>113</b>	
	<b>FALL</b>		<b>SPRING</b>	
<b>Students within or above the developmental range</b>	<b>Number</b>	<b>Percentage</b>	<b>Number</b>	<b>Percentage</b>
<i>Writing Name (minimum 5 pts)</i>	<b>29</b>	<b>23%</b>	<b>60</b>	<b>53%</b>
<i>Uppercase (mimimun 12 pts)</i>	<b>27</b>	<b>21%</b>	<b>57</b>	<b>50%</b>
<i>Lowercase (minimum 9 pts)</i>	<b>21</b>	<b>17%</b>	<b>44</b>	<b>39%</b>
<i>Letter Sounds (minimum 4 pts)</i>	<b>9</b>	<b>7%</b>	<b>30</b>	<b>27%</b>
<i>Beginning Sounds (minimum 5 pts)</i>	<b>21</b>	<b>36%</b>	<b>62</b>	<b>55%</b>
<i>Print and Word Awareness (minimum 7 pts)</i>	<b>36</b>	<b>29%</b>	<b>79</b>	<b>70%</b>
<i>Rhyme Awareness</i>	<b>43</b>	<b>34%</b>	<b>73</b>	<b>65%</b>
<i>Nursery Rhyme Awareness (minimum 5 pts)</i>	<b>38</b>	<b>30%</b>	<b>70</b>	<b>62%</b>
<b>Number of 4 year old students not speaking English</b>	<b>3</b>	<b>2%</b>	<b>3</b>	<b>3%</b>
<b>Number of 4 year old students with more than one year in HS</b>			<b>65</b>	<b>58%</b>
<b>Number of 4 year old students with IEP</b>	<b>15</b>	<b>12%</b>	<b>18</b>	<b>16%</b>

PALS-PreK is a scientifically-based phonological awareness and literacy screening that measures preschoolers' developing knowledge of important literacy fundamentals and offers guidance to teachers for tailoring instruction to children's specific needs. The assessment reflects skills that are predictive of future reading success and measure name writing ability, upper and lower-case alphabet recognition, letter sound and beginning sound production, print and word awareness, rhyme awareness and nursery rhyme awareness.

The above report documents just one aspect of Kindergarten preparation. Our Creative Curriculum provided us with Fall and Spring Assessment results documenting the children's math, science, creative arts, social/emotional, and fine and gross motor skill development, as well. Our program is comprehensive in approach, recognizing the child as a whole. And lesson plans were made for each child, not just the class group.

With an educational program of this intensity, staff must be well trained. Every year, each teaching team member participates in over 40 hours of training. This year was no exception. From the looks of these pictures, they enjoyed their training.



## **Parent Involvement**

Parents were involved in every aspect of the Head Start/Early Head Start program from education to program planning. Parents shared the governance of the program through their involvement in Parent Committee meetings, which are offered at each center and home base option, and by their election to Policy Council. Our Policy Council met monthly. We provided transportation and childcare, as necessary, to support involvement.

Parents were involved in other committees, such as the Educational Advisory Committee, which approves education program plans and curriculum for the program (0-5) and the Family Development Committee which helps to come up with ideas to get the parents involved as much as possible in our program and in their children's education.

Parents participated in our annual Self-Assessment and the follow-up planning sessions. They sat in on staff interviews.

Of course, parents participated in classroom activities daily. They assisted center staff by reading to the children, helping with teeth brushing and hand washing, conducting art activities with the children, supervising children on field trips, washing toys, putting up bulletin boards, playing games with the children, and being a third hand for the staff. They also planned center activities, such as holiday parties and field trips. We cannot say enough about the wonderful support parents provide to the Head Start/Early Head Start programs.

## **Accountability**

People Incorporated of Virginia is accountable each year for the funds we receive and the services we provide. Every three years, the program is monitored by the Office of Head Start for compliance with all standards and regulations. Our program last received a Federal Monitoring Review in April of 2004. A copy of the review is available for inspection at our Abingdon Office, 1173 West Main Street, Abingdon, Virginia.

Our 2007-2008 statement of revenues and expenses specifically for the Head Start/Early Head Start program, including budget figures, is included within this supplement. Concerns or questions may be directed to the Director of Children & Family Programs.

**People Incorporated of Virginia**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
From 12/1/2007 Through 11/30/2008

	<u>Current Year Actual</u>	<u>Total Budget - Revised</u>	<u>Total Budget Variance - Revised</u>	<u>Percent Total Budget Remaining - Revised</u>
<b>Revenues</b>				
Grant Revenue	3,669,143.30	0.00	3,669,143.30	0.00%
Other	61.73	0.00	61.73	0.00%
Interest	1,599.04	0.00	1,599.04	0.00%
<b>Total Revenues</b>	<u>3,670,804.07</u>	<u>0.00</u>	<u>3,670,804.07</u>	<u>0.00%</u>
<b>Expenditures</b>				
Salaries	1,892,465.40	1,971,604.00	79,138.60	4.01%
Fringes	766,494.62	767,972.00	1,477.38	0.19%
Travel	45,216.36	30,314.00	(14,902.36)	(49.16)%
Equipment	8,528.07	0.00	(8,528.07)	0.00%
Contractual	14,116.40	4,020.00	(10,096.40)	(251.15)%
Material & Supplies	130,195.14	108,147.00	(22,048.14)	(20.39)%
Other Expense	<u>813,788.08</u>	<u>832,825.00</u>	<u>19,036.92</u>	<u>2.29%</u>
<b>Total Expenditures</b>	<u>3,670,804.07</u>	<u>3,714,882.00</u>	<u>44,077.93</u>	<u>1.19%</u>
<b>Net Revenue Over Expenditures</b>	<u>0.00</u>	<u>(3,714,882.00)</u>	<u>3,714,882.00</u>	<u>(100.00)%</u>

People Incorporated of Virginia Head Start/Early Head Start is a federally funded program administered by the Administration of Children & Families, Department of Health and Human Services, Office of Head Start. This supplement to the People Incorporated of Virginia Annual Report is designed to provide specific information on the funding, enrollment, services and results of Head Start and Early Head Start activities during the 2007-2008 program year. People Incorporated of Virginia is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SE, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). People Incorporated of Virginia is an equal opportunity provider and employer.